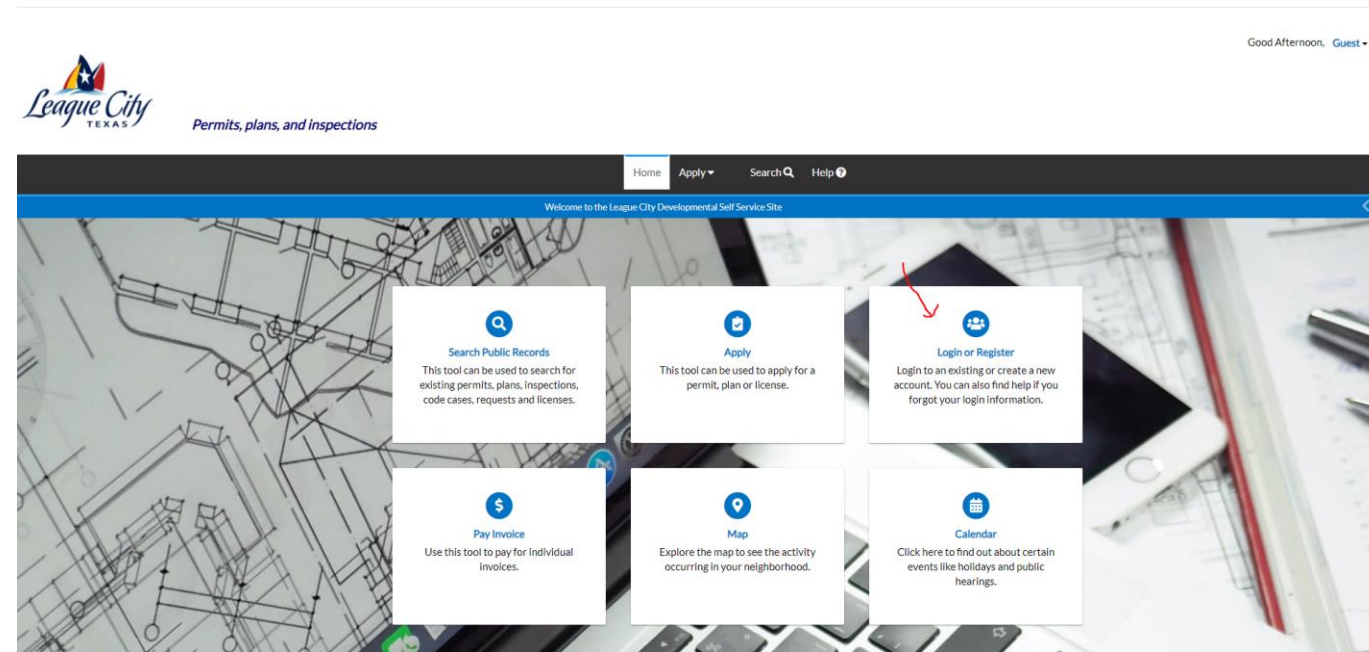


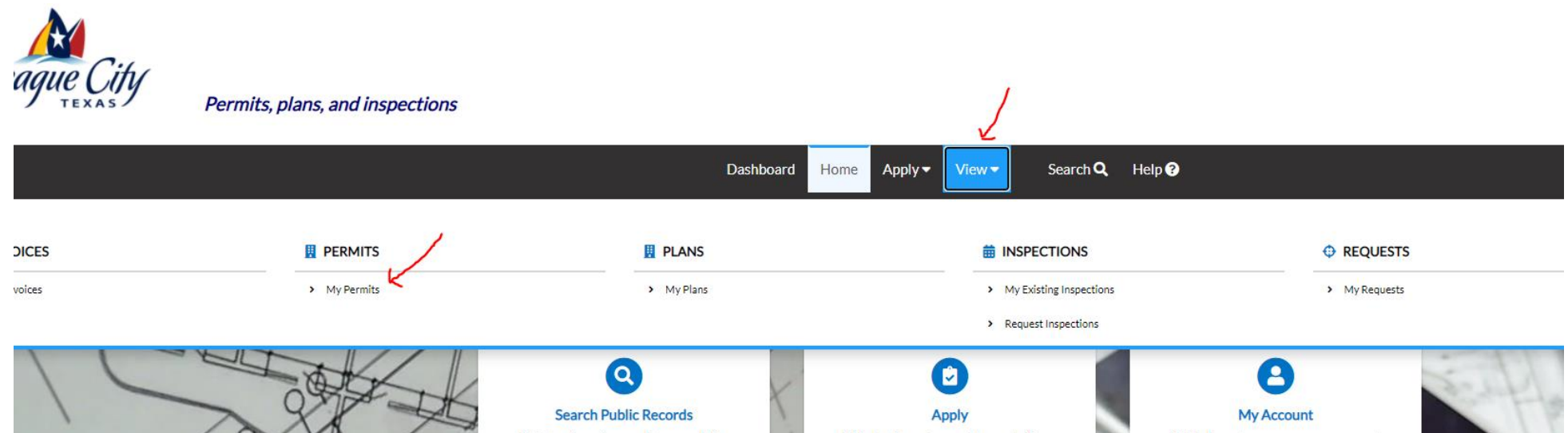
HOW TO SCHEDULE INSPECTIONS

Login to your CSS account:

https://tylerenergovweb.leaguecitytx.gov/energov_prod/selfservice#/home



Go to "View" and then click on "My Permits"



Your permits should be sorted by Permit Number; you will find the newest permits on the last page (we don't have a way to sort Ascending/Descending at this time, unfortunately). Click on the permit number in question.

My Permits

Search for permit number, project, or address

Exact Match

Display All

Select Case Type

Export

Sort Permit Number

Permit Number	Project	Address	Permit Type	Status	Attention Reason
200004-SP		417 MEADOWS FOREST DR League City, TX 77573	Sub Permit - Plumbing	Active, Attention, Recent	On Hold Failed Inspections
PO200482			Pool Permit TEST	Recent	
RB201727		2226 CASTLE BAY DR League City, TX 77573	Residential Foundation Repair Permit	Recent	Unpaid Fees
S200220		951 E FM 646 STE B1 Unit: B1 League City, TX 77539	Sign Permit (Wall-mounted or channel letter)	Active, Recent	
SFR200239		3220 PATAGONIA ST League City, TX 77573	New Single Family	Active, Attention	Failed Reviews
SFR200388		1229 COURSE VIEW DR League City, TX 77573	New Single Family	Active, Attention	Failed Inspections
SFR200418		4806 WAGTAIL WAY LN League City, TX 77573	New Single Family	Active	
SFR200454		6616 DREAM CATCHER LN League City, TX 77539	New Single Family	Active, Recent	
SFR200505		3417 PATAGONIA ST League City, TX 77573	New Single Family	Active, Recent	

Your options for inspection should show up under "Available Actions" on the right. If you want to schedule more than one inspection at a time or if you want to review past inspections, go to the "Inspections" tab.

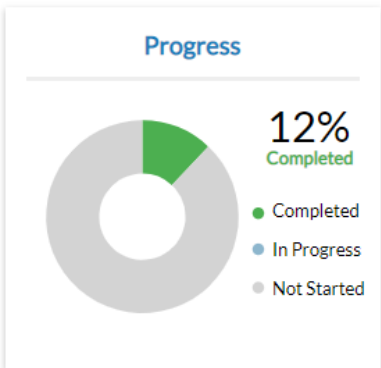
Permit Number: SFR200505



[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

Type: New Single Family **Status:** Issued **Project Name:** ▼

- Summary
- Locations
- Fees
- Reviews
- Inspections**
- Attachments
- Contacts
- Sub-Records
- Hold
- Meetings
- More Info



Fees

\$0.00

[View Details](#) [Add to Cart](#)

- ### Workflow
- Mechanical Rough Inspection -
 - Plumbing Rough Inspection -
 - Shower Pan Inspection -
 - T Pole Inspection -
 - TCI Certification Form Received
 - TCI Inspection -
 - Driveway Inspection -
 - Form Survey Approval -
 - Sidewalk Inspection -

Available Actions

- Request Inspection
Water Tap [Request](#)
- Request Inspection
Gas Rough [Request](#)
- Request Inspection
Mechanical Rough [Request](#)
- Request Inspection
Electrical Rough [Request](#)
- Request Inspection
Temporary Power Pole [Request](#)

You can select whichever inspections you want and continue with the "Request Inspection" button at the bottom right.

Type: New Single Family Status: Issued Project Name:

- Summary
- Locations
- Fees
- Reviews
- Inspections**
- Attachments
- Contacts
- Sub-Records
- Holds
- Meetings
- More Info

[Existing Inspections](#) | [Request Inspections](#) | [Optional Inspections](#) | [Next Tab](#) | [Permit Details](#) | [Main Menu](#)

Existing Inspections Sort: Description ▾

View Inspection	Description	Status	Request Date	Scheduled Date	Inspector	Action
No records to display.						

Request Inspections Sort: Order ▾

Description	Reinspection	Action
Electrical Rough	No	<input type="checkbox"/>
Gas Meter Inspection	No	<input type="checkbox"/>
Gas Rough	No	<input type="checkbox"/>
Mechanical Rough	No	<input type="checkbox"/>
Plumbing Rough	No	<input type="checkbox"/>
Shower Pan	No	<input type="checkbox"/>
TCI - Temporary Cut In for Electrical	No	<input type="checkbox"/>
Temporary Power Pole	No	<input type="checkbox"/>
An inspection type for document reviewers	No	<input type="checkbox"/> This inspection cannot be requested yet due to prerequisites.
Driveway	No	<input type="checkbox"/> This inspection cannot be requested yet due to prerequisites.

Results per page: 10 ▾ 1 - 10 of 22 << < 1 2 3 > >>

Request Inspection

Optional Inspections

Description
No records to display.

Input your requested date of inspection and any contact information/details for the inspection in the Comments box. Hit Submit.

[←Back](#)

Request Inspections (1)

1 #SFR200505
✕

Inspection Type:	Electrical Rough
Case Type	New Single Family
Address:	3417 PATAGONIA ST League City, TX 77573

* Requested Date



Comments/Gate Code

Submit

You can go back into the permit and view that the inspection has been requested, once it has been scheduled you will see a scheduled date and an inspector name attached to the inspection request.

If there are inspections unavailable to you that you need, or if you cannot find a permit that you should have attached to your record, please contact the front office at 281-554-1429 or building@leaguecitytx.gov .