

Sec. 125-23 Historic Commission

Sections:

- 125-23.A. Creation, Members, Officers, Etc.
- 125-23.B. Powers and Duties

Sec. 125-23.A. Creation, Members, Officers, Etc.

The Historic Commission, originally created by Ordinance 97-38, is continued and confirmed, subject to this Ordinance.

The Historic Commission has seven regular members and one architectural advisory member. Appointments, terms of office, administrative provisions, etc. are prescribed by Chapter 2 of this Code. To be considered for appointment, a person must demonstrate an established interest in historical preservation, by residence, investment, education, training, study or vocation. In addition, the following criteria shall be taken into account for appointments:

- a. membership in the League City Historical Society;
- b. residence in an Historic Conservation Overlay District;
- c. ownership of property in an Historic Conservation Historic District;
- d. knowledge and experience of architectural, cultural, social, economic, ethnic, and political history of the City; and
- e. for the architectural advisory member, relevant professional credentials and experience in historic preservation.

A quorum is a majority of the regular members appointed and qualified (excluding vacant positions), but never fewer than three. When a quorum is present, a simple majority of the regular members present may act on behalf of the Commission.

The Commission shall designate a presiding officer and a vice presiding officer from among its regular members. The Commission may:

- a. designate other officers, including acting officers;
- b. designate special advisors to the Commission, and
- c. remove or replace any of its designees at any time.

Unless sooner removed or replaced, a designee serves until the end of the designee's term of office as a member of the Commission (and thereafter until a successor is designated).

The Commission shall schedule one regular meeting per month. The presiding officer, or a majority of the regular members appointed and qualified (excluding vacant positions), may call special meetings or cancel or re-schedule any meeting. The Commission shall:

- a. adopt rules for the conduct of its meetings and other business;
- b. keep minutes of its meetings, and
- c. file copies of its minutes with the City Secretary and the Texas Historical Commission (for the Commission's certified local government file).

The City Administrator shall appoint a qualified city official or staff person to serve as historic preservation officer for the City. The historic preservation officer shall:

- a. administer the city's historic preservation ordinances;
- b. advise the Historic Commission;
- c. coordinate the city's preservation historic activities with those of state and federal agencies (including the Texas Historical Commission and the National Park Service) and with local, state and national non-profit historic preservation organizations; and
- d. make historic preservation regulations available to owners and other affected persons.

Sec. 125-23.B. Powers and Duties

The Historic Commission shall perform the duties and possess the powers as set forth in this Ordinance, including issuance of certificates of appropriateness (refer to Section 125-51 of this Ordinance). The Commission shall also:

- a. familiarize itself with buildings, structures, sites, districts, areas and lands within the City;
- b. make recommendations regarding Historic Conservation Overlay Districts, including designation, changes and regulations;
- c. recommend private and public action for historic preservation and restoration, including not only expenditures but also incentives such as waiving or abating fees, charges or taxes or freezing tax values;
- d. submit preservation plans and other material for inclusion in the City comprehensive plans;
- e. annually review preservation plans and the state of development and preservation in Historic Conservation Overlay District and report the results to the City Council and the Texas Historical Commission;

- f. In appropriate cases, including cases of undue hardship, recommend variances and changes in preservation regulations to City officers and agencies.